

# **Finding aid for the Grand Rapids Jaycees records Collection 195**

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This finding aid was produced using the Archivists' Toolkit

May 15, 2014

Describing Archives: A Content Standard

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1995-1996  
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## Summary Information

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<b>Repository</b>	Grand Rapids Public Library, Grand Rapids History and Special Collections Department
<b>Creator</b>	Grand Rapids Jaycees.
<b>Title</b>	Grand Rapids Jaycees records
<b>Date [inclusive]</b>	1912-1989
<b>Extent</b>	38.2 Linear feet
<b>Language</b>	English
<b>Abstract</b>	<p>This collection provides an in depth look at the Grand Rapids Jaycees (Grand Rapids, Michigan), founded in 1912. The bulk of the material dates from 1929 through 1989. The minutes and newsletters offer a look at how the Jaycees functioned, their motivations as they related to community ideals and values that changed over time. Over the years, the Jaycees have supported projects such as the Santa Claus Parade, Michigan Special Olympics and the Grand Rapids Open Golf Tournament. The Jaycees' planning guides, 1959-1989, show how the group organized fund raisers and community events. Also included are details of the development of the Woman's Association, an offshoot of the larger Jaycees, which provided women a more active roll in the organization.</p>

## **Biographical/Historical note**

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The Grand Rapids Jaycees was founded in 1912 by area young businessmen, who hoped to improve themselves while also improving the community. The general membership and board meetings gave these young businessmen the opportunity to plan fund raisers and community events such as the Santa Claus Parade, Michigan Special Olympics and the Grand Rapids Open Golf Tournament.

During the Great Depression dues were reduced. Membership dropped during the two world wars, as men went into the armed forces. Also, during World War II, the Jaycees became involved in bond drives and victory gardening.

The Women's Association (previously known as the Jaycettes and the Women's Auxiliary) began in 1951 to provide a place for women in the previously all-male organization. Not until around 1960 were women able to obtain more open membership in the larger Jaycee organization. During the 1980s the male and female branches of the movement were merged into a single Jaycees organization. The organization continues to be active today.

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## **Scope and Contents note**

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The bulk of the material is newsletters, minutes and correspondence. It features newsletters that date back to 1938. The more significant newsletters are Action and Junior, which outline Jaycee activities and events, such as the State Convention, or the Haunted House.

The collection also includes correspondence, planning guides, reports, organizational material, membership information, photos, scrapbooks, promotional fliers and news releases and an array of published material. All of this information details the impact that events and developments in Grand Rapids had on the Jaycees and how they responded.

The Women's Association section include minutes, newsletters, financial reports, planning guides, etc. This material gives an inside look at how the women ran their organization by providing information on how they spent their funds, what their goals for a certain year were and what took place at their meetings.

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## **Administrative Information**

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### **Publication Information**

Grand Rapids Public Library, Grand Rapids History and Special Collections Department 1995-1996

### **Immediate Source of Acquisition note**

Grand Rapids Jaycees, accession number 1994.020

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## **Related Materials**

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### **Related Archival Materials note**

See also the archival collections for other organizations which share similar missions with the Jaycees, including:

Collection 046, Grand Rapids Chamber of Commercial Records. Collection 288, Greater Grand Rapids Convention and Visitors Center (Bureau), later the Grand Rapids / Kent County Convention and Visitors Center Collection

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## **Controlled Access Headings**

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### **Corporate Name(s)**

- Grand Rapids Jaycees.

### **Genre(s)**

- business records

### **Geographic Name(s)**

- Grand Rapids (Mich.) -- History

**Subject(s)**

- Charities -- Michigan -- Grand Rapids

## Series I. Minutes.

## Collection Inventory

### Series I. Minutes.

#### Scope and Contents note

The minutes contain information on policy formation and the early stages of planning events. There are minutes from the executive board, executive committee, board, general membership, and several different committees. Chronological arrangement.

[Copy made by Grand Valley Librarian, perhaps for the JAYCEES use, 3/1999]

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Minutes, 1912-1916.		1
	<b>Box</b>	<b>Folder</b>
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Board, 1929-1985.	2	26-63
Board, 1974.	4C	83
Board, 1986-1988.	3	1-2
Executive board, 1959-1983.	3	3-7
Executive committee, 1960-1987.	3	8-13



## Series I. Minutes.

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Arts council, 1984.	3	21
Basketball clinic, 1986.	3	22
Bingo committee, 1988.	3	23
Booth committee, 1951.	3	24
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## Series I. Minutes.

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## Series I. Minutes.

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Planning committee, 1986.	3	54
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Region C, 1973.	3	59
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Triathlon committee, 1984.	3	64
United Way board, 1984.	3	65

## Series II. Newsletters, 1938-1988, n.d.

United Way committee, 1984.	3	66
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Miscellaneous, n.d.	3	67
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**Series II. Newsletters, 1938-1988, n.d.****Scope and Contents note**

There are 49 different newsletters, ten of which resulted from the Women's Association. Two, Action and Junior, seem to contain more data than the rest. The organizational newsletters inform members of past or upcoming events, new members and guest speakers, such as Ross Perot or Gerald R. Ford. A number of the newsletters came from outside the Jaycees organization, from groups as Focus on the Family, Planned Parenthood, and the Citizens Advisory council.

	<b>Box</b>	<b>Folder</b>
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Action, 1956-1986.	4A	1-17
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Action, 1986-1988	4B	18-19
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Action Report, 1981.	4B	20
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Administrative VP's Hotline, n.d.	4B	21
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Baxter Community Center News, 1974.	4B	22
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Better Homes, n.d.	4B	23
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Bobbin' Around, 1960.	4B	24
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## Series II. Newsletters, 1938-1988, n.d.

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CPA client Bulletin, 1977.	4B	26
District 9-A, 1984-1985, n.d.	4B	27-28
Downtown, 1978.	4B	29
Dun's Review, n.d.	4B	30
Elks News, 1978-1980.	4B	31-32
Executive VP's Hotline, 1973-1977.	4B	33-35
Focus on the Family, n.d.	4B	36
From the Desk of the President, 1957-1958.	4B	37
Holland Jaycee News, 1958-1959.	4B	38
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The Bicentennial Sesquicentennial Celebration, 1976.	4C	71
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The C-L-O-P, 1953-1955.	4C	75

**Series III. Correspondence, 1916-1990, n.d.**

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The National Pachyderm, 1982.	4C	77
The O.K. Pipeline, n.d.	4C	78
Voin's Central Region Metro News Letter, 1973-1974.	4C	79
VP's Hotline, n.d.	4C	80
West Mich. Emergency Med. Services, 1976.	4C	81
Miscellaneous, n.d.	4C	82

**Series III. Correspondence, 1916-1990, n.d.****Scope and Contents note**

The correspondence comes from inside and outside the organization. There are letters to Gerald R. Ford, past governors of Michigan, celebrities such as Bob Hope, and members of the Jaycees. The majority of the correspondence talks about recent projects, like the Grand Rapids Open, or are attempts to find guest speakers, such as Ford. Arranged chronologically.

	<b>Box</b>	<b>Folder</b>
1916-1981.	5	1-69
1982-1990, n.d.	6	1-50

**Series IV. Woman's Association, 1951-1987, n.d.****Series IV. Woman's Association, 1951-1987, n.d.****Scope and Contents note**

Contains a variety of formats. The minutes record formation of policy and the early stages of planning socials. The manuals outline ongoing programs like "Speak-up," public relations, and Membership Night which is an effort to introduce non-members to the organization and recruit new members. The Appeal and the Newsletter, which announce events and updates, are the two longest running newsletters in the series.

The plans of action outline annual goals, with updates as the year progresses. The planning guides outline individual projects such as the Beer and Pretzel party. Also included is membership information, by-laws, procedure, and constitutional information, awards, reports, correspondence, and organizational information. The organizational section includes a history of the Women's Association, job descriptions, meeting protocols, etc. This is an important section because the women's movement can be traced through the increased activity of the women's Jaycees.

Arranged alphabetically and chronologically.

**Minutes.**

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General membership, 1980-1984.	7	1-3
Board, 1967-1984.	7	4-8
Dance committee, 1968.	7	9



**Manuals.**

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District, 1977-1984.	7	11-12
Presidents, 1977-1981.	7	13-14
Executive board, 1984.	7	15
Misc., n.d.	7	16
New Year's party committee, 1987.	7	17
Parade committee, 1987.	7	18
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<b>Manuals.</b>		
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Leadership, n.d.	7	24

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**Membership.**

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Banana News, 1979.	7	43
L.E.M.O.N Aid, 1983.	7	44
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<b>Membership.</b>		
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<b>Bylaws.</b>		
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State, n.d.	7	69
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Spaghetti Dinner, 1970.	7	88
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**Awards.**

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Open House, 1978.	7	94
How to, 1980-1983.	7	95-96
Senior Wing Ding, 1983.	7	97
Weekend Retreat, n.d.	7	98
Project of the Year Judging, n.d.	7	99
<b>Awards.</b>		
	<b>Box</b>	<b>Folder</b>
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Jaycette of the Quarter, n.d.	7	101
Joyce Julius, 1982.	7	102
Auxiliary of the Year, 1982-1983.	7	103
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Smiles Mental Health, n.d.	7	105

**Organization.**

<b>Organization.</b>	<b>Box</b>	<b>Folder</b>
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Treasurer, n.d.	7	110
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Organizational chart, 1983-1984.	7	128
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**Series V. Chairman's Planning Guides, 1959-1988, n.d.**

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Visitation, 1976.	7	137
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Social Event Announcements.	7	139
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March of Dimes, n.d.	7	142
Miscellaneous, n.d.	7	143

**Series V. Chairman's Planning Guides, 1959-1988, n.d.****Scope and Contents note**

The Chairman's Planning Guides are a group of papers that describe in detail what steps, time frames, financial aspects and any other relevant information regarding what went into certain projects performed by the Grand Rapids Jaycees. Most of the Chairman's Planning Guides (C.P.G.) are in their final stage which shows whether or not the project was successful, and gives a final financial statement of revenue gained or lost on the project. The files are listed alphabetically by year in a chronological order. They begin circa 1959 and go through 1988. These documents list names, dates and financial information regarding the majority of projects ran by the Grand Rapids Jaycees during this time frame (1959-88).

Arranged alphabetically within each year.

## Series V. Chairman's Planning Guides, 1959-1988, n.d.

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Tennis Tournament, 1947-1947.	8	2
Midwest Hobby Show, 1948.	8	3
Santa Claus Parade, 1950.	8	4
Junior City Club, ca 1951.	8	5
Christmas Vespers, 1952-1953.	8	6-7
Junior Achievement, 1953-1954.	8	8
Christmas Vespers, 1954.	8	9
Junior Achievement, 1954-1955.	8	10-11
ABC Program Support, 1957.	8	12
Christmas Shopping Tour, 1957.	8	13
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## Series V. Chairman's Planning Guides, 1959-1988, n.d.

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Summer Placement Conference, 1958.	8	17
Annual Golf Stag Day, 1959.	8	18
Christmas Shopping Tour, 1959.	8	19
Junior Golf April-June, 1959.	8	20
Action Newsletter, 1959-60.	8	21
Annual Golf Stag Day, 1960.	8	22
B.B. Gun Shoot, 1960.	8	23
Christmas Shopping Tour, 1960.	8	24
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## Series V. Chairman's Planning Guides, 1959-1988, n.d.

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Orientation, 1960.	8	31
Orientation Of New Members, 9/17/1959-5/19/1960.	8	32
Pop Sale, Aug 15-Sept 17, 1960.	8	33
Retention Project, Sept 1959-June 1, 1960.	8	34
Voter Registration, Oct 7-8,1960.	8	35
Action- Publication Committee, 1961.	8	36
B.B. Gun Shoot, Aug 31-Nov. 30, 1961.	8	37
Charles Goren Bridge Lecture, Jan 1-30, 1961.	8	38
Distinguished Service Award, Aug 25, 1960-Jan 12, 1961.	8	39
Fishing Derby, 1961.	8	40
Inaugural Ball, Jun 3, 1961.	8	41
Jaycee Week, 1961.	8	42
Junior Champs, 1961.	8	43

## Series V. Chairman's Planning Guides, 1959-1988, n.d.

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Junior Golf Jun 26-Aug 1, 1961.	8	45
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Lenten Season Radio Program, Jan 23-Apr 2, 1961.	8	47
Membership Committee, 1960-1961.	8	48
Outboard-Powerboat Race, 1961.	8	49
Parking at South Athletic Field, 1961.	8	50
Records & Recognition, 1960-1961.	8	51
Religious Activities Committee, Aug 1960-Apr 1961.	8	52
Sixteenth Annual Christmas Vespers, 1961.	8	53
Slide-A-Rule, 1960-1961.	8	54
Soap Box Derby, 1960-1961.	8	55
State Convention, 1961.	8	56
Voter Registration, 1960-1961.	8	57

## Series V. Chairman's Planning Guides, 1959-1988, n.d.

Action, Sept 27, 1962.	8	58
Bowling Pin Novelties, Jan 17-May 24, 1962.	8	59
Christmas Candy Sale, Dec 3-21, 1962.	8	60
Christmas Shopping Tour, Oct 10 - Jan 25, 1962.	8	61
Christmas Vespers, 1962.	8	62
Civic Sports Center, ca 1962.	8	63
Constitutional Convention Committee, 1962.	8	64
Leadership Training, Sept. 1961-Jun, 1962.	8	65
Lenten Breakfast, Dec 14, 1961-April 25, 1962	8	66
Lenten Season Radio Broadcast Spots, 1962.	8	67
Manpower Development, C.1962.	8	68
Membership Committee, Sep 26, 1961-May 24, 1962.	8	69
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Christmas Stocking Sale, Oct 1, 1962-Jan 24, 1963.	8	71

## Series V. Chairman's Planning Guides, 1959-1988, n.d.

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Soap Box Derby, 1962-1963.	8	82
Spark Plug, ca. May 23, 1963.	8	83
Action, Sept 1962-May 1963.	8	84
Christmas Shopping Tour, 1963.	8	85

## Series V. Chairman's Planning Guides, 1959-1988, n.d.

Winter Children's Outing, 1962.	8	86
Orientation, Jun 6, 1963-Jun 27, 1964.	8	87
Communication & Activation, 1964.	8	88
Community School Education Committee, 1964.	8	89
Governor's Night, 1964.	8	90
Motor Vehicle Inspection, 1964.	8	91
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R&R, 1964.	8	93
Reports & Recognition, 1964.	8	94
Serendipity Singers, 1964.	8	95
Slide-A-Rule, 1963-1964.	8	96
Speak Up, 1963-1966. [revised 7/23/2004]	8	97
Support Our Schools, 1964.	8	98
Christmas Shopping Tour, 1965.	8	99



## Series V. Chairman's Planning Guides, 1959-1988, n.d.

Community School Education, 1965.	8	100
Community Schools Pilot Program, 1965.	8	101
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Michigander Advertising, 1965.	8	103
Pop Sale, 1965.	8	104
Publicity, 1965-1966.	8	105
Slide-A-Rule, 1964.	8	106
S.O.S. Committee, Apr 22, 1965.	8	107
Misc. 1966 Programming [revised 7/23/2004] Includes "Lock up your taxes" Mar. 1966 Financial Report; Lenten Breakfast. Apr. 8, 1966.	8	108
State Convention, 1965.	8	109
Battle of the Bands, 1966-1967.	8	110
Slide-A-Rule, 1966, n.d.	8	111
Action Newsletter, Jul 20, 1967-Apr 15, 1968.	8	112

## Series V. Chairman's Planning Guides, 1959-1988, n.d.

Auto Road-E-O, Jan 25-Apr. 27, 1968.	8	113
Christmas Shopping Tour Fund Drive, 1968.	8	114
Fishing Derby, Oct 26, 1967- May 25,1968.	8	115
Soap Box Derby, Oct 1, 1967-Aug 30, 1968.	8	116
State Convention, May 20, 1967-Jul 13, 1968.	8	117
News Election Service, Sept 1-Nov 6, 1968.	8	118
Planned Parenthood, 1967-1968. (A)	8	119-20
Soap Box Derby, 1961.	8	121
Summer Golf and Baseball Outings, 1968.	8	122
Action, Sept. 1, 1968 - Jun 1969.	8	123
Bid on 1971 State Convention, Mar 1- Dec 23, 1969.	8	124
Boys Club of America, 1968-1969.	8	125
Christmas Cocktail Party, Oct 28-Dec 20, 1969.	8	126
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## Series V. Chairman's Planning Guides, 1959-1988, n.d.

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Christmas Shopping Tour Fund Drive, 1969.	8	129
Fishing Derby, Jun 14, 1969.	8	130
Grand Valley Snowmobile Races, Jan 18-19, 1969.	8	131
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National Convention-Louisville, Kentucky, 1969.	8	133
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## Series V. Chairman's Planning Guides, 1959-1988, n.d.

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## Series V. Chairman's Planning Guides, 1959-1988, n.d.

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## Series V. Chairman's Planning Guides, 1959-1988, n.d.

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## Series V. Chairman's Planning Guides, 1959-1988, n.d.

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Greater Grand Rapids Open, 1989.	14	55
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Rubinoff Concert, n.d.	14	71
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Slave Sale, n.d.	14	73
Miscellaneous Dope Sheets, 1968-1975, n.d.	14	74-88

**Series VI. Announcements, 1946-1989****Scope and Contents note**

Summarize agenda, projects and events (particularly the golf tournaments) sponsored by the organization, accomplishments, and various award presentations and group meetings. Arranged chronologically.

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**Series VII. Awards, 1935-1989**

Meetings, 1946-1988, n.d.	15	7-9
<b>Series VII. Awards, 1935-1989</b>		
<b>Scope and Contents note</b>		
Details award criteria, and presentations. Also contains biographical data on awards recipients and the details involved in the presentations, such as banquet arrangements. Most notable is the Distinguished Service Award (DSA). Arranged alphabetically by award name.		
	<b>Box</b>	<b>Folder</b>
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**Series VIII. Elections, 1938-1981**

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Past Winners, 1959-1958, n.d.	15	50
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**Series VIII. Elections, 1938-1981****Scope and Contents note**

Summary data on elections within the group listing officers chosen. Samples of selected ballots and elections results. Chronological arrangement.

**Box****Folder**

**Series IX. Financial Statements, 1930-1988**

Election Material, 1938-1964.	15	52
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**Series IX. Financial Statements, 1930-1988****Scope and Contents note**

Income/expense statements, balances sheets, and treasurer's reports at annual increments. Arranged chronologically.

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Financial Statements, 1930-1988.	15	54-81

**Statement of Cash Receipts & Disbursements**

	<b>Box</b>	<b>Folder</b>
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**Series X. Guides/Manuals, 1955-1984, n.d.**

## Series X. Guides/Manuals, 1955-1984, n.d.

**Scope and Contents note**

Documents that describe typical and expected performance by Jaycees and a variety of project tasks. These guides provided for continuity of effort, regardless of the participants. Provide a succinct review of group activities. Arranged alphabetically by project name.

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Babysitting, 1982.	15	103
Blood Donor Recruitment, n.d.	15	104
Board of Directors, 1983-1984.	15	105
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Chairman's Planning Guide, n.d.	15	108
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## Series X. Guides/Manuals, 1955-1984, n.d.

CPG's, 1987.	15	114
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Final Reports, n.d.	15	118
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Junior Achievement, 1974, n.d.	15	124-5
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Manpower kit, n.d.	15	128
Management Development, n.d.	15	129

## Series X. Guides/Manuals, 1955-1984, n.d.

## Series IX. Financial Statements, 1930-1988

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Parliamentary Procedure, 1983, n.d.	15	138-9
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Public Relations, 1956, 1966.	16	10-11
Public Relations, 1966.	16	11
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**Series XI. Invitations, Programs, Tickets, 1945-1989, n.d.**

R.O.C., 1973.	16	14
Speaker's Bureau, n.d.	16	15
Speakers for A.B.C., 1957	16	16
Speak Up, n.d.	16	17
Special Olympics, n.d.	16	18
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Spoke Club, n.d.	16	20
State Events, n.d.	16	21
U.S. Jaycees Awards Manuals, 1977-1978.	16	22
U.S. Jr. C.C. Bylaws & Policy Manual, July 1956.	16	23
Miscellaneous, n.d.	16	24

**Series XI. Invitations, Programs, Tickets, 1945-1989, n.d.****Scope and Contents note**

Pertain primarily to Jaycees sponsored meetings and events, but also contains materials for events to which Jaycees were invited. Chronological arrangement.

**Series XII. Jaycee Foundation, 1982-1989, n.d.**

	<b>Box</b>	<b>Folder</b>
Invitations, Programs, Tickets, 1945-1968.	16	25
Invitations, Programs, Tickets, 1970-1976.	16	26
Invitations, Programs, Tickets, 1987-1989, n.d.	16	27

**Series XII. Jaycee Foundation, 1982-1989, n.d.****Scope and Contents note**

The Grand Rapids group's structure to comply with various tax regulations as they began to sponsor golf tournaments that requires sizable financial outlays, but also generate sizable revenues to fund Jaycee events. Arranged alphabetically by record type.

	<b>Box</b>	<b>Folder</b>
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Brochure, c1984-1985.	16	29
Goals, 1983.	16	30
Organization, Jan. 28, 1982.	16	31
Organization, 1984-1985.	16	32
Policy, n.d.	16	33

**Series XIII. Membership, 1929-1988, n.d.**

Treasurer's Report, Jan 7, 1983-Feb 18, 1986.	16	34
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Trustees, 1988-1989.	16	35
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**Series XIII. Membership, 1929-1988, n.d.**

**Scope and Contents note**

Directories, rosters of officers, membership lists of the local chapters as well as the state and regional groups. Organized chronologically within each category.

**Directories**

	<b>Box</b>	<b>Folder</b>
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State & Local, 1973-1974, 1983-1984.	16	37

**Rosters**

	<b>Box</b>	<b>Folder</b>
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Changes/Updates, 1959, 1969, 1981-1987, n.d.	16	43
Grand Rapids, 1972-1976.	16	44
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<b>New Members</b>		
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## Miscellaneous

1980-1982.	16	58-59
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<b>Miscellaneous</b>		
	<b>Box</b>	<b>Folder</b>
1940-1965.	16	65-6
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n.d.	16	69
<b>Series XIV. Memoranda, 1954-1989, n.d.</b>		
<b>Scope and Contents note</b>		
Correspondence received by the Grand Rapids groups from the regional and national organization, as well as inter-group correspondence. Detail procedures, task assignments, and accomplishments. Organized chronologically.		
	<b>Box</b>	<b>Folder</b>
Memos, 1954-1989, n.d.	16	70-77
<b>Series XV. Michigan Jaycees, 1938-1988, n.d.</b>		

**Series XVI. News Releases/Newsletter Submission, 1964-88.****Scope and Contents note**

Operational documents from the regional group. Includes constitutions, by-laws, policies, as well as discussions when changes were being considered to these various items. Arranged alphabetically by record type.

	<b>Box</b>	<b>Folder</b>
Constitution and Bylaws, May 9, 1981.	16	78
Michigan Jr. C.C. Policy, Oct 26, 1957.	16	79
Michigan Jaycees Regional Policy, n.d.	16	80
National Constitution and Bylaws, Jul 23, 1938.	16	81
Michigan Jaycees Policy, n.d.	16	82
Michigan Jaycees State Events Manual, n.d.	16	83
Michigan Jaycees Miscellaneous, 1958-1988, n.d.	16	84

**Series XVI. News Releases/Newsletter Submission, 1964-88.****Scope and Contents note**

Provided detail on a large variety of club events, most notably the golf tournaments. Organized chronologically.

**Box**                      **Folder**

## Series XVII. Organizational Files, 1930-1989, n.d.

News Releases and Newsletter Submission, 1964-1988, n.d..	16	85-91
<b>Series XVII. Organizational Files, 1930-1989, n.d.</b>		
<b>Scope and Contents note</b>		
The procedures documents for the Grand Rapids Jaycees. Begins with the 1912 constitution and early meeting minutes. Also contains by-laws and policies, as well as the period changes that were made to these items. Also contains plans of action which summarize the group goals on an annual basis. Organized alphabetically by record type and chronologically within each record type.		
		<b>Box</b>
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n.d.	17	42
<b>Series XVIII. Published Material, 1961-1983, n.d.</b>		
<b>Scope and Contents note</b>		



**Series XIX. Reports/Reviews, 1944-1987, n.d.**

Contains various published documents from other Jaycee groups collected by the Grand Rapids group. Organized alphabetically by subject.

	<b>Box</b>	<b>Folder</b>
Charity Golf Classic, 1983.	17	43
Health Guard Program, n.d.	17	44
Planned Parenthood, n.d.	17	45
State Convention 1961, 1974, 1976, 1978.	17	46
Miscellaneous, n.d.	17	47

**Series XIX. Reports/Reviews, 1944-1987, n.d.****Scope and Contents note**

Internal group reports on audits, dues and progress on projects. Also contains reports from regional and national Jaycees organizations. Organized alphabetically by title.

**Audit Committee**

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Year End May 31, 1978.	17	48
Year End May 31, 1981.	17	49

## Audit Committee

Year End May 31, 1982.	17	50
	<b>Box</b>	<b>Folder</b>
Dues Structure, April 26, 1959.	17	51
Dues Structure, c. 1963.	17	52
Dues Study Committee, Nov 18, 1960.	17	53
Final, 1944-1948, 1951-1955, 1957-1978, 1982-1983, n.d.	17	54-79
Inter-Club Relations Committee	17	80
Membership, 1980-1984.	17	81-4
Mid-year, 1960-1970, 1972-1975, 1977-1978, 1981-1986.	17	85-94
Mid-year, 1986-1987, n.d.	18	1-2
Planning Committee, 1984-1985.	18	3
Policy and Bylaws Study Committee, 1970-1971, n.d.	18	4
Presidents, 1950-1952.	18	5
Special Finance Committee, 1984-1985.	18	6

**Series XX. Development, 1978-1988.**

State Director's, 1959-1980, n.d.	18	7
State Officer's Report, 1973-1974.	18	8
Parks Committee Budget Estimates, Oct 31, 1970.	18	9
Vice President's Visitation, 1967-1973.	18	10
Miscellaneous, 1951-1987, n.d.	1	11
Surveys-Chapter, 1958-6?????	1	12
Chapter, n.d.	1	13
Community 1975, 1983, 1984, n.d.	1	14
<b>Series XX. Development, 1978-1988.</b>		
	<b>Box</b>	<b>Folder</b>
Community Development, 1982-1883, 1986-1987.	18	15-16
Individual Development, 1978-1979, 1982-1984,1986-1987.	18	17-20
Leadership Development, 1984-1987.	18	21-23
Management Development, 1983-1984, 1986-1988.	18	24

**Series XXI. Pictorials**

External Programming, 1973-1974.	18	27
Single Projects Entry, 1978, 1981-1982.	18	28-9
Leadership Certification, 1973-1974.	18	30
Project Approval Requests, 1973-1974.	18	31
Project Evaluations, 1985, n.d.	18	32

**Series XXI. Pictorials****Scope and Contents note**

Black-and-white and color photographs, and color 35 mm slides. The photographs contain portraits of officers and depict club activities during the 1980s such as Special Olympics, the Santa Clause Parade. The slide also depict club activities, particularly the Jaycee sponsored golf tournaments. Organized alphabetically by subject.

**Portraits**

	<b>Box</b>	<b>Folder</b>
Barber, Homer. (1)	19	1
Bass, Walter A. (1)	19	2
Berger, Robert A. (1)	19	3

## Portraits

Bonini, R.J. (1)	19	4
Boverhof, David. (1)	19	5
Bencher, Fred. (1)	19	6
Bubeck, Roy G. Jr. (1)	19	7
Burbirdge, Winston, (1)	19	8
Cairns, Kathy. (1)	19	9
Clark, Jim. (1)	19	10
Coates, James O. (1)	19	11
Comport, Brad. (4)	19	12
Davis, Chuck. (2)	19	13
Davidson, Jim (1)	19	14
Dewey, Doyle "Jack", Jr. (1)	19	15
Durand, Edwin M. (1)	19	16
Dutcher, David. (1)	19	17

## Portraits

Gates, Fred. (1)	19	18
Goebel, Eugene S. (1)	19	19
Hurst, Pat. (1)	19	20
Jamo, Robert. (1)	19	21
Jarvis, Jim. (1)	19	22
Jonkhoff, Robert A. (1)	19	23
Kennedy, Al. (1)	19	24
Klaver, Grant. (1)	19	25
Laine, Vance E. (1)	19	26
Levandoski, Mark. (1)	19	27
Litowich, Margaret. (1)	19	28
Matthews, Roger. (1)	19	29
McCarty, Tom. (1)	19	30
McDonald, J. Willard. (1)	19	31

## Portraits

Messner, Frank, Jr. (3)	19	32
Miller, J. Preston. (1)	19	33
Perschbacher, Chip. (1)	19	34
Sanders, Elmer C. (1)	19	35
Schrieber, Rowland. (1)	19	36
Schuhart, David. (1)	19	37
Seery, Dick. (1)	19	38
Slyter, Howard. (1)	19	39
Turner, Julius A. (1)	19	40
Souter, Don V. (1)	19	41
Stirdivant, Phillip A. Jr. (1)	19	42
Streeter, Carroll K. (1)	19	43
Trocke, Steve. (1)	19	44
Unidentified. (32)	19	45

## Event Photographs

<b>Event Photographs</b>		
	<b>Box</b>	<b>Folder</b>
Baseball, 1984. (3)	19	46
Birthday party for JC kids, 1985. (10)	19	47
Blood drive, 1985. (3)	19	48
Boat Race, 1961. (6)	19	49
Bozo Show, 1974-1975. (3) [African Americans]	19	50
Bozo Show, 1974-1975. (19)	19	51
Bozo Show, 1974-1975. (9)[African Americans]	19	52
Christmas Shopping Tour, 1974, n.d. (7)	19	53
Christmas Shopping Tour, 1974, n.d. (3)	19	54
Distinguished Service Awards Program, 1981-1982.(4)	19	55
Election, 1988.(5)	19	56
Exception children's outing, n.d. (27)	19	57



## Event Photographs

Fall Color Tour, 1977-1978. (10)	19	58
Focus on Family. 1984. (6)	19	59
Festival, 1984. (11)	19	60
Game Night Mixer, 1987. (1)	20	1
Golf Champions Banquet, c1980. (27)	20	2
Grand Bed Race, n.d. (3)	20	3
Grand Rapids on Parade, c.1955. (2)	20	4
Grand Valley State University c1960. (4)	20	5
Father of the Year, 1981-1982. (1)	20	6
Halloween mixer, 1987. (1)	20	7
Job Fair, n.d. (4)	20	8
Livelihood Day, n.d. (2)	20	9
M.A.S.H., 1985. (15)	20	10
New Years Eve, 1986-19887, n.d. (32)	20	11

## Event Photographs

New Years Eve, 1986-87, n.d. (5)	20	12
Rotary connection, n.d. (1)	20	13
Picnic, 1985, n.d. (22)	20	14
Picnic, 1985, n.d. (15)	20	15
Presentations, n.d. (4)	20	16
Promotional, 1974 (5)	20	17
Recycling Awareness Project, 1985. (8)	20	18
River front softball tournament, 1984.(27)	20	19
Santa's Aids, 1984. (6)	20	20
Santa Claus Parade, 1974-84 (incomplete)(2)	20	21
Santa Claus Parade, 1974-84 (incomplete) (3)	20	22
Santa Claus Parade, 1974-84 (incomplete) (4)	20	23
Santa Claus Parade, 1974-84 (incomplete) (29)	20	24
Santa Claus Parade, 1974-84 (incomplete) (52)	20	25

## Event Photographs

Senior Wing Ding, 1984. (6)	20	26
Sister Cities Project, 1982. (7)	20	27
Soap Box Derby, n.d. (8)	20	28
Soap Box Derby, n.d. (11)	20	29
A Soldier's Story, c1984 (3)	21	1
Special Olympics, 1984, 1987(20)	21	2
Special Olympics, 1984, 1987 (9)	21	3
Spring Basketball Tournament, 1988(44)	21	4
Suitcase Party, 1985 (21)	21	5
Tiger Fever, 1984 (15)	21	6
T.G. Sheppard, 1986 (6)	21	7
Training Convention, n.d. (17)	21	8
Unidentified Park proposal, 1984. (6)	21	9
Women's Association, 1984 (7)	21	10

## Slides

World's largest Sub Sandwich, 1977 (4)	21	11
Youth Assistance, 1984. (4)	21	12
<b>Slides</b>		
		<b>Box</b>
Golf, 1981-1985, n.d. (1068) [Needs reboxing]		22
Golf, n.d. (995)		23
Bingo, 1984.		23
Bozo Show, n.d.		23
Christmas shopping, 1984.		23
Distinguished Service Award, 1987.		23
Fall Color Tour, 1983.		23
Ford, Gerald R, 1986.		23
Haunted House, 1984-1987.		23
MASH, n.d.		23

**Series XXII. Scrapbooks**

Meetings, n.d.	23
My Sunday, n.d.	23
Old People, n.d.	23
Santa Claus Parade, 1980-1985.	23
Softball, n.d.	23
Special Olympics, 1984-1985, n.d.	23
Slide targets, n.d.	23

**Series XXII. Scrapbooks****Scope and Contents note**

Contain documents submitted by the local chapters for various national Jaycee competitions. They document club activities and achievements for the particular year. Of particular notes is the first scrapbook which contains a number of black-and-white photographs of the local Jaycee car/trailer tour to Tulsa, OK showcasing Grand Rapids. These images provide street scenes of the various cities visited en route.

	<b>Box</b>	<b>Volume</b>
1939 (Trailer Tour to Tulsa with photographs)	24	1
1941	24	2

Series XXII. Scrapbooks

1941-1942.	24	3-4
1941-1945.	25	5-6
1950-1951.	26	7
1953-1954.	27	8-9
1954-1955.	28	10-11
1956-1957.	29	12-13
1957-1958.		
	<b>Box</b>	<b>Volume</b>
Mixed materials	32	1957-1958
	<b>Box</b>	<b>Volume</b>
Mixed materials	31	1957-1958
	<b>Box</b>	<b>Volume</b>
Mixed Materials	30	1957-1958

1958-1959.

	<b>Box</b>	<b>Volume</b>
Mixed materials	34	1958-1959
	<b>Box</b>	<b>Volume</b>
Mixed Materials	33	1958-1959

**Box**

**Unprocessed material**

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Wallace-Blakeslee, Inc. Advertising Scrapbook. "Operation Victory" GR Jaycees Income Tax Campaign, Dec. 1966-Feb. 1967. 2002.029.		35
<b>Unprocessed material</b>	<b>Box</b> 37	<b>Box</b> 36